

DEPARTMENT OF HEALTH SERVICES
LABORATORY FIELD SERVICES BRANCH
 1111 Broadway, 19th Floor
 Oakland, California 94607-4036
 (510) 873-6327



APPLICATION FOR INACTIVE STATUS

Inactive status may be desired by some individuals who are not working or working where a license is not necessary. The law requires that a license must be "active" before "inactive" status may be granted.

Approval of this application will only waive payment of delinquency fee(s) and the continuing educational requirements of 12 hours per calendar year. Specifically, the unpaid annual renewal fees must be remitted before the license is validated again. In addition, before reactivation, 12 hours of continuing education must be completed for the calendar year prior to the year of reactivation.

The maximum period of inactive status permission as a result of approval of this application is four consecutive years. The license must be reinstated in the fifth year to avoid reexamination. During the fourth year, 12 continuing education hours must be completed to allow reactivation. If the renewal fees are not paid for five years, reexamination will be required before the license may be reinstated.

The Department will notify you only once, during the fifth year, that your inactive license will expire. It is important for you to remember that you will not receive an annual renewal notice while you are inactive. It is your responsibility to contact this office in writing if you wish to reactivate your license before the fifth year.

To reinstate your license, you must pay the required annual licensing fees as well as the continuing education fee before December 31, 2008, in order to avoid reexamination.

INSTRUCTIONS:


Complete this form and return not later than March 1, 2004, to:

California Department of Health Services
 Laboratory Field Services Branch
 1111 Broadway, 19th Floor
 Oakland, California 94607-4036

DO NOT WRITE IN THIS SPACE

Year last renewed: _____

Approved by: _____ Date: _____

Name (first)		(middle)		(last)	
Address (number, street)		City	State	ZIP code	
Signature		Date	License number		
					

NOTE: Effective January 1, 1977, the Governor's Executive Order No. B-22-76 became operational. This order is intended to protect the privacy of individuals by regulating the gathering and maintenance of personal data. The information requested on this form is mandatory, and is authorized under the provision of Chapter 3, Division 2 of the Business and Professions Code and Chapter 2, Title 17 of the California Code of Regulations. Mandatory information is used to properly identify an applicant and to determine an individual's eligibility for licensure. Failure to provide such information would preclude acceptance of your application. You have the right to review your file, which is maintained by Laboratory Field Services at the above address.